
DISCIPLINE

The Board of Trustees believes that the establishment and maintenance of good school discipline is a shared responsibility that will best be accomplished when the student, parent, teacher and principal all fulfill specific role expectations such as those identified in Board policy and/or State law.

Good discipline exists in a school and a classroom when a positive, constructive learning environment is apparent, and when the misbehavior of a small minority of students is not allowed to interfere or adversely affect the learning process of a vast majority of students. Following are some of the major problem areas that have been identified as unacceptable behavior in the classroom or on the campus. Students who involve themselves with these problem areas will be subject to disciplinary action by school authorities. In cases of serious disciplinary action, due process rights guarantee that no action will be taken against a student until all facts have been presented by everyone involved and a judgment has been made. At any time, students may be counseled by teachers, administrators, or other staff regarding their behavior. If this occurs, students will be informed as to what they must do to make their behavior acceptable. Possible consequences, if needed, will also be explained.

It shall be the duty of each employee of the school to enforce the school rules on student discipline.

PROBLEM AREAS

1. Tardiness - Arriving late to class.
2. Unexcused Absence - Any absence which has not been both excused by a parent or legal guardian and approved by the appropriate school official.
3. Threats/Intimidation - Use of force or threat of force and/or damage or destruction of property for the purposes of intimidating a person.
4. Defiance of Authority - Refusal to comply with reasonable requests of school personnel.
5. Cheating - The act of seeking, giving, taking or receiving unauthorized assistance with the intent of claiming credit for work which results from such assistance.
6. Disruptive Behavior - Including profanity and obscene behavior /conduct and/or behavior which is disruptive to the orderly educational procedure of the school.
7. Obscenity, Profanity, Vulgarity - Statements which intimidate or injure another person.
8. Bus Referral/Misbehavior - Not following bus rules.
9. Misuse of Auto on Campus - The inappropriate use of an automobile on school property.
10. Forgery - Writing and using the signature of another person.
11. Hate/Violence - Intimidating or interfering with an individual because of that person's race, color, religion, ancestry, national origin, disability, gender or sexual orientation.
12. Gambling - Participating in games of chance for the purpose of exchanging money.
13. Theft/Breaking & Entering - Taking property that doesn't belong to you.

14. Smoking/Tobacco - The use (or possession) of tobacco or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, electronic cigarettes, electronic cigarette cartridges, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel on school property.
15. Destruction of Property - Destroying or mutilating objects or materials belonging to the school, school personnel, or other persons.
16. Fighting - Engaging in or threatening physical contact for the purpose of inflicting harm on another person.
17. Sexual Harassment - Unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.
18. Sexual Assault or Battery – Committing or attempting to commit a sexual assault or committing a sexual battery.
19. Alcohol, Drugs, Paraphernalia, & Look-a-Likes - The use, possession, or sale of alcoholic substances, the use (including inhalation), possession or sale of drugs, narcotics or other noxious substances.
20. Physical Assault - Physical attack of one person, or of a group of persons, upon another person, who does not wish to engage in the conflict and who has not provoked the attack.
21. Arson - Intentional burning of property.
22. Weapons/Facsimiles - The possession of a dangerous weapon *or facsimile*, or the use of an object to inflict bodily injury to another person.
23. Robbery/Extortion - The solicitation of money, or something of value, from another person, in return for protection, or in connection with a threat to inflict harm.
24. Explosive Devices - The use, possession, or sale of explosive devices.

DISCIPLINARY STRATEGIES

To the extent possible, staff shall use disciplinary strategies that keep students in school and participating in the instructional program. Except when a student's presence causes a danger to himself/herself or others or he/she commits a single act of a grave nature or an offense for which suspension or expulsion is required by law, suspension or expulsion shall be used only when other means of correction have failed to bring about proper conduct. Disciplinary strategies may include, but are not limited to:

1. Discussion or conference between school staff and the student and his/her parents/guardians
2. Referral of the student to the school counselor or other school support service personnel for case management and counseling
3. Convening of a study team, guidance team, resource panel, or other intervention-related team to assess the behavior and develop and implement an individual plan to address the behavior in partnership with the student and his/her parents/guardians

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4. When applicable, referral for a comprehensive psychosocial or psycho-educational assessment, including for purposes of creating an individualized education program or a Section 504 plan
 5. Enrollment in a program for teaching pro-social behavior or anger management
 6. Participation in a restorative justice program
 7. A positive behavior support approach with tiered interventions that occur during the school day on campus
 8. Participation in a social and emotional learning program that teaches students the ability to understand and manage emotions, develop caring and concern for others, make responsible decisions, establish positive relationships, and handle challenging situations capably
 9. Participation in a program that is sensitive to the traumas experienced by students, focuses on students' behavioral health needs, and addresses those needs in a proactive manner
 10. After-school programs that address specific behavioral issues or expose students to positive activities and behaviors, including, but not limited to, those operated in collaboration with local parent and community groups
 11. Detention after school hours as provided in the section below entitled "Detention After School"
 12. In accordance with Board policy and administrative regulation, restriction or disqualification from participation in extracurricular activities
 13. Reassignment to an alternative educational environment
 14. Suspension and expulsion in accordance with law, Board policy, and administrative regulation

When, by law or district policy, other means of correction are required to be implemented before a student could be suspended or expelled, any other means of correction implemented shall be documented and retained in the student's records.

DETENTION AFTER SCHOOL

Students may be detained for disciplinary reasons up to one hour after the close of the maximum school day.

If a student will miss his/her school bus on account of being detained after school, or if the student is not transported by school bus, the principal or designee shall notify parents/guardians of the detention at least one day in advance so that alternative transportation arrangements may be made. The student shall not be detained unless the principal or designee notifies the parent/guardian.

In cases where the school bus departs more than one hour after the end of the school day, students may be detained until the bus departs.

Students shall remain under the supervision of a certificated employee during the period of detention.

APPEAL

Suspensions may be appealed to the Principal at the school site where the suspension was issued.

Requests to appeal a recommendation to expel must be made in writing to the Office of Pupil Services. Upon receipt of a request to appeal a recommendation to expel, the Office of Pupil Services, or designee, will schedule an appeal hearing. The decision of the appeal hearing will be referred to the Board of Trustees. The Board of Trustees shall make the final decision on a recommendation to expel.

The pupil, parent or guardian has the right to appeal to the County Board of Education, any decision to expel, that the Board of Trustees have made.